# IMPORTANT: Before starting work on the manuscript, please carefully read the detailed Guidelines for composing and formatting manuscripts and publications. By using this template and the guidelines, your work will comply with the conference requirements! The guidance texts in red or blue and square brackets […] clarify the layout of the paragraph and should be deleted before submission.

# TITLE [Times new Roman, 12, Caps lock, Bold]

**Name, Surname [11 bold, no titles. Delete when submitting the proposal]**

*Institution [11 italic* **Delete when submitting the proposal***]*

***Abstract:*** *The abstract**should be between 1000 and 1500 characters with spaces and include the aim of the research, methodology used, main results and scientific contribution or application. The abstract should correspond to the title, keywords and the body of the paper.**[Font Times New Roman, size 11, Italic, Justified, Line and Paragraph Spacing 1.0]*

***Keywords:*** *[Up to 5 keywords, separated by semi-colon(;). Font Times New Roman, size 11, Italic, Justified, Line and Paragraph Spacing 1.0]*

**INTRODUCTION**

…

[Formatting: *Times New Roman 11, Center Alignment, Line and Paragraph Spacing 1.0.*]

**RESEARCH METHODOLOGY**

…

[Formatting: *Times New Roman* 11*, Center Alignment, Line and Paragraph Spacing 1.0.*]

**RESULTS**

…

[Formatting: *Times New Roman 11, Center Alignment, Line and Paragraph Spacin 1.0*.]

**DISCUSSION**

…

[Formatting: *Times New Roman 11, Center Alignment, Line and Paragraph Spacin 1.0*.]

**CONCLUSION**

...

[Formatting: *Times New Roman 11, Center Alignment, Line and Paragraph Spacin 1.0*.]

**Acknowledgements:**…When submitting the proposal, this paragraph must not include data and circumstances that could identify the author(s).

*[Times New Roman 11, Align Left, Line and Paragraph Spacing 1.0]*

**NOTES**

1. Notes are used to provide additional explanation.
2. If there are no notes, this section is deleted.
3. Footnotes should not be used.
4. References and citations to unpublished sources are placed in this section.
5. Do not use the automatic endnotes functionality! In the text, notes should be indicated with a superscript, numbered manually and sequentially with Arabic numerals – 1,2,3. The index is placed after the punctuation mark (if any).

**LITERATURE**

Use this section only if there are sources and references in languages which use NON-LATIN alphabets. If there are no such sources or references, you should delete this section. Detailed guidelines and more exmaples are given in the Conference guidelines for manuscripts and publications.

Journal articles

БЕНБАСАТ, А., 2022. Антологията като книжен и издателски феномен. Издател, том ХХVI, брой 1, с. 28-38.

Books

ЦВЕТКОВА, Е., 2022. Информация, библиотеки, образование. Приложение на съвременните мобилни технологии. София: Академично издателство „За буквите – О писменехь“.

Articles in edited collections & Chapters in Books

ЦВЕТКОВА, Е., 2021. Виртуални зали за четене и виртуални обучителни пространства – нови форми за виртуален достъп до недигитализирани документи и обекти от колекциите на културни институции. В: ГАНЧЕВА, Ж. (ред.). Обществото на знанието и хуманизмът на XXI век, с. 67-74. София: Академично издателство „За буквите – О писменехь“.

**REFERENCES**

Detailed guidelines and more exmaples are given in the Conference guidelines for manuscripts and publications.

Journal articles

BENBASAT, A., 2022. Anthology as a Book and Publishing Phenomenon. Izdatel, vol. XXVI, issue 1, pp. 28-38.

Books

TSVETKOVA, E., 2022. Informatsia, biblioteki, obrazovanie. Prilozhenie na savremennite mobilni tehnologii. Sofia: Akademichno izdatelstvo “Za bukvite – O pismeneh”.

Articles in edited collections & Chapters in Books

TSVETKOVA, E., 2021. Virtualni zali za chetene i virtualni obuchitelni prostranstva – novi formi za virtualen dostap do nedigitalizirani dokumenti i obekti ot kolektsiite na kulturni institutsii. In: GANCHEVA, Z. (Ed.) Obshtestvoto na znanieto i humanizmat na XXI vek, pp. 67-74). Sofia: Akademichno izdatelstvo “Za bukvite – O pismeneh”.

# TITLE in BULGARIAN [Times new Roman, 12, Bold, Caps Lock]

***Abstract:*** *Meaningful translation of the abstract into Bulgarian. [1000 – 1500 characters with spacing,, Times New Roman 11, Italic, Justified, Line and Paragraph Spacing 1.0]*

***Keywords:*** *[up to 5 keywords separated by semicolon /* ***; /*** *Times New Roman, 11, Italic, Justified, Line and Paragraph Spacing 1.0]*

Author’s details should be deleted when submitting a proposal.

Academic position/title, Name, Surname

ORCID, WoS, SCOPUS ID

*[for students, PhD students, and young scientist ONLY]* Scientific Advisor: Title and Names

Institution/Organization

City, Country

E-mail:

For your convenience, please find examples of formatted content elements. You can copy and paste them into the text as appropriate. If they are not needed, they are deleted.

**Tables and figures**

The title of the figure should be centered and placed **below** the figure.

*Fig. 1. Figure title is in Times New Roman 9, Italic, Center Alignment, one blank line below the figure, no tabbing.*

The title of the table should be centered and placed **above** the table.

*Table 1. The table headline is in Times New Roman 9, Italic, /Center Alignment, no blank line below, no tabbing.*

|  |  |  |
| --- | --- | --- |
| **…………………** | **…………………** | **………………..** |
| ….. | …. | …. |
| …. | …. | …. |
| .... | …. | …. |

**Formulae, equations and mathematical expressions**

Each equation must be placed on a separate line, with one blank line before and after it. The equations should be clear, and the expressions used should be explained in the text. The equations must be numbered consecutively with Arabic numerals and round brackets placed in the upper right corner, as shown in examples 1–3 below.

 (1)

 (2)

 (3)

**Formatting of bullet lists**

Bullet lists are denoted with Arabic numerals, dashes or small letters.

Numbered lists

1. First line.
2. Second line.
3. Third line.

Bullet lists

* First bullet.
* Second bullet.
* Third bullet.

Lettered lists

1. First item.
2. Second item.
3. Third item.